



EXAMINATION DIVISION

No. GGSIPU/EXAM/COE/2020/17181

Dated: 14.01.2020

CIRCULAR

This is to draw the attention of all the faculty members of University Schools of Studies to the vital University activity of examinations and also to make them sensitized about the importance of evaluation process which is the part of their teaching duties.

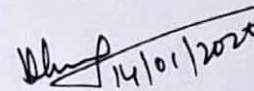
All faculty members / evaluators must evaluate answer scripts in the designated Evaluation Centres. The Centre Superintendents and Deputy Centre Superintendents must ensure that no faculty member should carry the answer scripts with them out of the designated Evaluation Centre.

Every faculty member is expected to be available for evaluation of answer scripts at the designated Evaluation Centre so that the results can be timely declared.

The faculty members must follow the procedures, rules and regulations of the University pertaining to Examinations while performing their assigned examinations' duties as examinations are highly confidential and sensitive in nature.

Hence, all the concerned are expected to co-operate for the proper, smooth and timely conduct of examinations, evaluation and declaration of results.

This issues with approval of the Competent Authority.


14/01/2020

Dr. Prasad TSVK
[Controller of Examinations]

No. GGSIPU/EXAM/COE/2020/17181

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To,

1. All Deans, University Schools of Studies with a request to circulate to all faculty members of the respective school
2. Deputy Registrar, UITS – for uploading on the University Website.
3. All In-charges / Officers, Examination Division

Copy to:

1. A.R. to Vice-Chancellor Secretariat – for information to Hon'ble Vice-Chancellor.
2. A.R. to Registrar's office – for information of the Registrar.
3. Office copy

Dr. Prasad TSVK
[Controller of Examinations]